PLEASE FILL THIS OUT FOR THE PAST 12 MONTHS

Monthly Statistics for the year _____
Name of Doctor_____

Please fill in the previous months and start keeping accurate records from this day forward.

Month	Patient visits	Re-activated pts	Missed appts	New Pts		Billed Services	$ Received	Total Overhead	# days in ofc	pv÷np = pva	pv÷# day =pv/day
				Int	Ext						
Totals											

Some figures that are worth keeping your eye on to monitor your practice:

Cost per patient visit = Total monthly overhead÷ total monthly patient visit

PVA Patient visit average (aka **retention**) = total patient visits ÷ # of New Patients (use 3 months)

Collection percentage – collections ÷ services

$ collected/visit – collections ÷ patients

Case average = total collections ÷ new patients

% overhead = total overhead÷ collections

Visits per day = Patient visits ÷ number of days in office

Reactivated patients = If someone was not under “active care” and then they started up on an “active program” that would constitute a “reactivation”

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