

Monthly Statistics for the year _____

Name of Doctor _____

Please fill in the previous months and start keeping accurate records from this day forward.

Month	Patient visits	Re-activated pts	Missed appts	New Pts		Billed Services	\$ Received	Total Overhead	# days in ofc	pv÷np = pva	pv÷# day =pv/day
				Int	Ext						
Jan											
Feb											
Mar											
April											
May											
June											
July											
Aug											
Sept											
Oct											
Nov											
Dec											
Totals											

Some figures that are worth keeping your eye on to monitor your practice:

Cost per patient visit = Total monthly overhead ÷ total monthly patient visit

PVA Patient visit average (aka retention) = total patient visits ÷ # of New Patients (use 3 months)

Collection percentage – collections ÷ services

\$ collected/visit – collections ÷ patients

Case average = total collections ÷ new patients

% overhead = total overhead ÷ collections

Visits per day = Patient visits ÷ number of days in office

Reactivated patients = If someone was not under “active care” and then they started up on an “active program” that would constitute a “reactivation”

